



輔仁大學英文系發展基金¹

94 學年度第 1 學期第 2 次系務會議制定
95 學年度第 1 學期第 2 次系務會議修訂
99 學年度第 2 學期第 1 次系務會議修訂

◆ **宗旨：**協助英文系所發展相關事宜

◆ **用途：**

一、學生發展：

1. 補助海外交換學生之計畫。
2. 持續發展本系深具特色之英語戲劇教育傳統。
3. 發展本系學生服務學習之特色。
4. 提供充分獎、助學金，獎助清寒學生，吸引優秀人才就讀。

二、系務發展：

1. 師資發展：維持、提升原有優良教學品質，均衡發展教學與學術研究。
2. E 化教育：持續發展及更新遠距、網路多媒體教學、資料庫建構等計畫。
3. 充實圖書館藏：擴充教學、研究所需之期刊、圖書館藏，俾利師生研究學習發展。
4. 加強學術交流：舉辦國際性學術研討會、鼓勵國內外學術交流、補助海外交換學者計畫。
5. 健全英文系系友會組織、協助系友會相關活動。
6. 陽光專案(急難救助)：及時協助英文系有特殊或緊急需求者。

◆ **使用管理辦法：**

- 一、本發展基金動支管理，依「[輔仁大學各界捐款使用管理辦法](#)」訂定。
- 二、本金與利息皆可動用。
- 三、本基金所接受捐款有指定用於單一事件／活動且不違背本基金用途原則者，須先行報請系主任核備後，按捐款者指定用途使用，毋需經系務會議通過。
- 四、無指定用途捐款之使用，則須先經系務會議通過或由系務會議授權相關委員會處理。
- 五、然所有請款、支用與核銷皆須按校方規定辦理並於每學期最後一次系務會議中報告使用情形。
- 六、本辦法經英文系系務會議通過後實施，修正時亦同。

◆ **捐款辦法：**

一、郵政劃撥捐款：

帳號：15159038

戶名：輔仁大學學校財團法人輔仁大學

通訊欄請勾選指定院系所用途，並註明：英文系發展基金

(亦可括弧加註，進一步指定詳細用途，詳情請參見本基金用途說明。)

二、信用卡捐款

請填具中文捐款單 (word 檔，請至資金室下載

<http://daf.fju.edu.tw/resource.jsp?labelID=22>)，傳真或郵寄本校即可完成捐款作業手續。傳真號碼、郵寄地址請見捐款單。

¹本基金前身原為「英研所圖書基金」，由熱心英研所系友捐款設立，研究生因論文撰寫需要，得以申請以英文系圖書期刊經費購買館藏所缺乏之書籍；倘圖書期刊經費不敷所需，得由發展基金一項支出。

三、現金捐款（請洽英文系秘書）

電話：(886) 2-2905-2561 或 (886) 2-2905-3536

傳真：(886) 2-29052163

E-mail: D20@mail.fju.edu.tw

四、外幣支票捐款（歐元支票、美金支票等）

定居美國之校友，請填具美國地區專用捐款單（pdf 檔，請至資金室下載

<http://daf.fju.edu.tw/resource.jsp?labelID=22>），郵寄至「[輔仁大學基金會](#)」（Fu Jen University Foundation），以取得適用於美國之抵免稅額證明。

郵寄地址：Fu Jen University Foundation

20651 Golden Springs Drive, Suite 162, Walnut, CA 91789

詳情請洽錢安素女士（Mrs. Susan Chao, COO of Fu Jen University Foundation）

電話：1-818-937-9688

電子郵件：chaosusanfjuf@cs.com

網站：www.fujen.org

◆ 捐款管理、徵信及相關作業辦法請洽：天主教輔仁大學資金室

<http://daf.fju.edu.tw/index.jsp#&panel1-1>



Development Fund¹ Department of English Language and Literature Fu Jen Catholic University

Established by the 2nd Faculty Meeting, Fall 2005
Ratified by the 2nd Faculty Meeting, Fall 2006
Amended by the 1st Faculty Meeting, Spring 2011

- ◆ **OBJECTIVES:** The English Department Development Fund aims to help both student and department development in the following ten areas. Donations shall be managed and used according to donors' wish to subsidize designated usages:

- ◆ **USAGES:**

- I. **FOR STUDENT DEVELOPMENT:**

- 1. Subsidizing English Department Student Exchange Projects
 - 2. Funding English Department Theater Productions
 - 3. Facilitating Local and International Service Learning Projects
 - 4. Providing Academic Excellence and Emergency-Need Scholarships

- II. **FOR DEPARTMENT DEVELOPMENT:**

- 1. Faculty Development: To maintain and promote Excellent Teaching Quality; to develop better and balanced Research and Teaching.
 - 2. E-education: To keep updating and upgrading Distance-Learning materials, Internet and Multi-Media Assisted Courses, Database Construction Projects, etc.
 - 3. Electronic Teaching and Research Materials: To enrich library collections of periodicals and stocks for better Research and Teaching development among faculty and students.
 - 4. International Conferences and Exchanges: To enhance Academic Exchanges--to hold International Conferences, to facilitate local and international Academic Exchange programs, to subsidize overseas Faculty Exchanges.
 - 5. Effective and Efficient Alumni Networking
 - 6. Emergency Assistance for Faculty and Students in Need: to help cases of emergencies in the English department, to aid faculty and students with special needs.

- ◆ **MANAGEMENT:**

- I. The fund shall be managed in accordance with the "Regulations for Management of Donation of Fu Jen University."
 - II. Both principal and interest on this fund may be used.
 - III. Consistent with the purposes of the Fund, donations made with designated purposes for a particular event or activity may be used on the items specified by

¹This fund was expanded from the "Book Fund of Graduate Institute of English Language and Literature." Established by a group of dedicated alumni, it aimed to help graduate students complete their MA theses. A graduate student working on his/her thesis can apply for the book budget provided by the school library to purchase books which can't be found in the libraries on campus. The Book Fund could help cover the purchase expenses in case the book budget was insufficient.

the donor after notifying and getting the approval of the Chair. No prior application for the English Department Faculty Meeting approval will be required.

- IV. Donations without designated usages by the donor may be used for valid purposes consistent with the objectives of the fund after the English Department Faculty Meeting approves of the use or after related committees authorized by the English Department Faculty Meeting agree with the use.
- V. Expenditures on both restricted and unrestricted endowments in items III and IV must be carried out according to relevant Fu Jen University regulations.
- VI. These rules are passed by the English Department Faculty Meeting and take effect immediately. Revision of the rules should follow the same procedures.

◆ **WAYS OF GIVING:**

- 1. Post-office Remittance:
Post-office account number: 15159038
Account: 輔仁大學學校財團法人輔仁大學
(Fu Jen University)
Usage: Development Fund of the English Department
(Specific usage can be designated in parenthesis. Please refer to USAGES for details.)
- 2. Credit Card: Please send the Donation Form
(<http://daf.fju.edu.tw/resource.jsp?labelID=22>) to Fu Jen University via fax or mail after filling it. For fax number or mailing address, please refer to the Donation Form.
- 3. Cash: Please contact the secretary of the English Department.
Tel: (886) 2-2905-2561 or (886) 2-2905-3536
Fax: (886) 2-29052163
E-mail: D20@mail.fju.edu.tw
- 4. Alumni in USA: Contributions of alumni who live USA are tax-deductible.
Please check the website of [Fu Jen University Foundation](http://www.fujen.org) for how to give a gift.
For further details, please contact
Mrs. Susan Chao (COO of Fu Jen University Foundation)
(Phone): 818-937-9688
Email: chaosusanfjuf@cs.com
Website: www.fujen.org

◆ **For further information about management, credibility, and related procedure, please contact the Office of Development and Fundraising, Fu Jen Catholic University.**

<http://daf.fju.edu.tw/index.jsp#&panel1-1>